***Project "Development of Multifunctional Centers as Driver for Social Inclusion and Development of Local Community”*** *(OCTOPUS, LLI-425).*

**Agenda**

# The 1st PMG meeting

# Wednesday, December 2, 2020

# zoom

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| 13.00 – 13.15  | Registration in zoom |  |
| 13.15 – 13.30  | Welcome words and introduction  | Each participant introduces himself (name, surname, institution, position)Ieva Zeiferte, Zemgale planning region, project manager |
| 13.30 – 14.30  | The 1st report in eMS – how to do it. | Ieva Zeiferte, Zemgale planning region, project manager (Eng., Rus, Latv.)Kristīne Uldriķe, financial manager (Rus, Latv.) |
| 14.30 – 15.00 | Coffe break  |  |
| 15.00 – 16.00 | Each partner presents the progress and nearest plans (presentations 4-8 slides, Eng or Rus). | Project partners’ project coordinators representing: Zemgale Planning region (LP)Jelgava local municipality (PP2)Auce local municipality (PP3)Vecumnieki local municipality (PP4)Plunge district municipality (PP5)Education Center of Rokiskis Municipality (PP6)Birzai district municipality (PP7) |
| 16.00- 16.30  | The 1st experience exchange in Rokiskis – when and how to do it in zoom or…(discussion) | All participants |
| 16.30 – 17.00  | Summary, questions, answers |  |

Please register participation here <https://forms.gle/UmfBM8FFJHnw3Uxi8>